

American Waterways, Inc.

Portland Spirit



Portland Spirit provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws. This policy applies to all terms and conditions of employment including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.

APPLICATION FOR EMPLOYMENT

I'm interested in the following position(s): (Notice: Age requirements may apply, please see job description for details.)

*Service

- Server
- Busser
- Bartender

Galley

- Sous chef
- Lead Cook
- Prep Cook
- Dishwasher

*Operations

- Captain
- Engineer
- Deckhand / Ship Mate

Office

- Sales
- Customer Service Representative
- Accounting
- Human Resources

PERSONAL DATA

Today's Date: _____

Legal Name: _____
(First) (Middle) Last)

Preferred Name: _____ Preferred Pronouns: _____

Physical Address: _____

City: _____ State: _____ Zip Code: _____

Mailing Address (if different): _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Cell Phone: _____ E-mail: _____

Preferred Contact Method: Email Text

If selected for employment are you willing to submit to a pre-employment drug screening test? Yes No
(*Required for Service and Operations positions)

What shifts are you available to work? Days Nights Weekends
 Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Are you available to work overtime? Yes No

Do you have a current: OLCC Permit Oregon Food Handler's Permit First-Aid/CPR TWIC Card
 Valid Driver's License Boater's Training Captain's License Other Certifications: _____

Have you worked in the Maritime Industry before? Yes No The Portland Spirit Yes No

Were you referred by a current or past Portland Spirit employee? Yes No If yes, who? _____
If No, how did you hear about this opening? _____

Portland Spirit
Attn: Human Resources
110 SE Caruthers St.
Portland, OR 97214

(503) 224-3900
E-mail: hr@portlandspirit.com
portlandspirit.com/careers
[facebook.com/portlandspirit](https://www.facebook.com/portlandspirit)

EDUCATION

	Name of School	Location	Years Completed	Major or Degree	Did you Graduate?
High School					
College					
Other					

Additional Training / Certifications / Licenses / Any Second Languages? _____

WORK EXPERIENCE

Employer: _____	Dates Employed: From _____ to _____
Address: _____ City: _____ State: _____ Zip: _____	
Supervisor's Name: _____ Phone: _____	
Position: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-Time Duties Performed: _____	
Reason for Leaving: _____ May we contact them? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Employer: _____	Dates Employed: From _____ to _____
Address: _____ City: _____ State: _____ Zip: _____	
Supervisor's Name: _____ Phone: _____	
Position: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-Time Duties Performed: _____	
Reason for Leaving: _____ May we contact them? <input type="checkbox"/> Yes <input type="checkbox"/> No	

If necessary, please attach any additional employers for the past 4 years.

As a condition of employment, you will be required to produce original documents establishing your identity and authorization to work, and to complete the U.S. Immigration and Naturalization Form I-9.

I certify that the answers given herein are true and complete to the best of my knowledge. I agree that the company shall not be liable in any respect if employment is denied or if my employment is terminated because of false, incomplete, or misleading information in my application or interviews. I also authorize the employers, schools, or persons named above to release to the company all information regarding my employment, character, and qualifications. I hereby release said employers, schools, or persons from all liability or any damage for issuing this information. I understand that nothing contained in this employment application or in the granting of an interview creates a contract between the company and myself for employment or any other benefit. No promises regarding employment have been made to me and I understand that no such promise or guarantee is binding upon the company. If an employment relationship is established, I understand that unless specifically limited in a formally executed contract, I have the right to terminate my employment at any time or for any reason and that the company has the same right.

Signature: _____

Date: _____



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APPLICANT'S CERTIFICATION AND AGREEMENT TO REFERENCE CHECK

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge and authorize AWI to verify their accuracy and to obtain reference information on my work performance. I hereby release AWI from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information.

I understand that, if employed, falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for dismissal.

I understand that should an employment offer be extended to me and accept that I will fully adhere to the policies, rules and regulations of employment of the Employer. However, I further understand that neither the policies, rules and regulations of employment or anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that any employment offered is for an indefinite duration and at will and that either I or the Employer may terminate my employment at any time with or without notice or cause.

Applicant's Full Legal Name (Please Print): _____

Professional References	Personal References
Name:	Name:
Relationship:	Relationship:
Phone:	Phone:
Name:	Name:
Relationship:	Relationship:
Phone:	Phone:

Signature: _____

Date: _____